



MINUTES

LA MESA COMMUNITY PARKING COMMISSION

Tuesday, April 19, 2016

1. CALL TO ORDER

The meeting of the La Mesa Community Parking Commission was called to order by Commissioner Wieboldt at 5:34 p.m. in the City Council Chambers located at 8130 Allison Avenue, La Mesa, California, 91942.

2. ATTENDANCE

Members Attending: Commissioners Baron, Hewitt, Wieboldt. Commissioner Franklin arrived at 5:37 p.m.

Members Absent: None

Staff Attending: Carol Dick; Chris Gonzales

3. APPROVAL OF THE MINUTES OF January 19, 2016

Commissioner Baron made a motion to approve the minutes. Commissioner Hewitt seconded the motion. The motion carried, 3-0, with Commissioners Baron, Hewitt and Wieboldt voting in favor and none voting against. Commissioner Franklin had not yet arrived.

4. WRITTEN COMMUNICATIONS

None

5. PUBLIC COMMENT (NON-AGENDA ITEMS)

None

6. INFORMATIONAL ITEMS

Mr. Gonzales reported that the annual parking study is scheduled to be conducted during the second week in May.

7. OLD BUSINESS

a. Update on Hand-held Electronic Citation Devices and Citation Processing Services

Mr. Gonzales reported that the City started using the electronic citation devices in late January and that both the devices and the digital interface were working well. In addition, the transfer of all parking citation data from the prior vendor, Duncan Solutions, to the new vendor, Phoenix Group Information Systems has been arranged. The data merge is expected to be completed by April

28th and be accessible to staff shortly thereafter. Mr. Gonzales also showed some graphs on citation issuance that were based on data generated through the new parking citation digital interface. Chair Wieboldt asked for a measure of citations issued by day of week and Mr. Gonzales said he will work on calculating the measure.

b. Downtown Parking Fund Available Balance

Mr. Gonzales reported an available fund balance of negative \$224,000 at the end of the second quarter of the 2015-16 Fiscal Year, net of a one-year operating reserve, encumbered funds, remaining amount budgeted for departmental expenses and remaining Council approved transfers. Chair Wieboldt noted the importance of maintaining an operating reserve and reminded the Commission that a two-year operating reserve had been a Commission policy for several years.

c. Prioritization of Goals and Objectives

Mr. Gonzales introduced the Prioritization of Goals and Objectives table, including near-, mid- and long-term objectives and completed projects. With respect to the 'repair and maintenance of parking lots' item in the mid-term category, Mr. Gonzales noted that \$15,000 has been set aside in the departmental budget for this task and that the work will be carried out in the following fiscal year.

Chair Wieboldt made a motion to add a 'review of parking meter rates in the District' objective to the near-term category. Commissioner Franklin seconded the motion. The motion carried, 4-0, with all Commissioners voting in favor and none voting against.

Chair Wieboldt made a motion to move mid-term category item 'expansion of the parking district' to the long-term category. Commissioner Baron seconded the motion. The motion carried, 4-0, with all Commissioners voting in favor and none voting against.

8. NEW BUSINESS

None

9. ADDITIONS TO NEXT AGENDA

None

10. ADJOURNMENT

The meeting was adjourned at 6:25 p.m. until May 17, 2016.